



To, ICAI
7, Russell Street Kolkata-71
Job Description: Accounts and Finance Executive

Walk in Interview: [Period 25.02.2025 to 30.04.2025] – Candidate shall call before coming

Monday to Friday: Time 11 am to 5 pm

Saturday: Time 11 am to 3 pm

Entity:

Infinite Financial Consultants LLP

Address: Shree Krishna Square, 6th Floor, Unit 6B, 2A Grant Lane, Kolkata – 700012

Website Address: www.wealthinfinite.in

Position: Associate / Sr. Associate, [Accounts & Finance]. Kolkata

Qualifications:

- ICAI Intermediate / IPCC
- ICAI Final [Group 1 or 2]

Experience: 0-1 Year. Fresher can also apply

Key Responsibilities:

- **Loans:** Project Finance & Loan Syndication
- **CMA Projections:** Prepare Credit Monitoring Arrangement (CMA) projections for banks to facilitate loan applications and financial assessments.
- **Project Reports:** Develop and assist in the preparation of project reports, including financial analyses and projections.
- **Documentation:** Maintain and organize loan related documents for compliance and auditing purposes.
- **Software Proficiency:** Microsoft Word, Excel, and Power Point for reporting, presentations, and data analysis.



By Order

Management

Infinite Financial Consultants LLP

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